

To help you complete your application, PPCA has prepared a **completed sample form** below relating to the following fictitious scenario:

LINDA RICHARDS, of the band WOOLLAHRA BELLS, is applying. WOOLLAHRA BELLS has three band members – LINDA RICHARDS, MIKE SMITH and IAN THOMAS. Session musicians were used on most tracks, and on *Listen To The Wind* a guest artist, JOHN SMITH, was featured. Although MIKE SMITH wrote most of the works and *Send Me An Angel* is a cover, this does not alter the claim percentages.



\*\*\*\*\* SAMPLE ONLY \*\*\*\*\*

APPLICATION FORM PPCA DISTRIBUTION		RECORDING DETAILS	
One of these forms must be completed for every recording/video for which you are claiming rights under this distribution scheme. (Please see overleaf for information relating to correct completion of this form)			
Artist/Group recording name:	WOOLLAHRA BELLS		
Registered artist's name:	LINDA RICHARDS		
Registered artist's ID (If known):			
Title of recording:	ON ANY SUNDAY		
Catalogue No:	WB123456		
Configuration (please tick):	<input checked="" type="checkbox"/> Album <input type="checkbox"/> Single <input type="checkbox"/> Video <input type="checkbox"/> CD-Rom <input type="checkbox"/> DVD		
Distributing record company (If self distributed, please indicate)	WYX		
Please tick appropriate box:	<input checked="" type="checkbox"/> Exclusive Agreement <input type="checkbox"/> Non Exclusive Agreement <input type="checkbox"/> Distribution Agreement		
TRACKS - Share claimed must be indicated against each track - e.g., 100%, 25% one quarter			
Track	Share %		
RING OUT LOUD	33.33		
PLAY FOR ME	33.33		
SEND ME AN ANGEL	33.33		
SAVE MY SIGHT	33.33		
NO TIME	33.33		
NEVER AGAIN	33.33		
LISTEN TO THE WIND	25.00		
DAYS NEVER END	33.33		
TAKE IT ALL AWAY	33.33		
TURN AROUND	33.33		
I warrant the above information is true and correct and that I am the artist or have been authorised by the artist to complete this form on their behalf. I acknowledge that whilst PPCA will use its best endeavours to determine the applicable distribution, the artist share can only be calculated on the basis of the provision of the correct and complete information. I agree, should PPCA make any overpayments of distributions, for whatever reason, it reserves the right to recover these payments at any time by requesting return of monies or by deducting monies from future PPCA distributions.			
Signature:	<i>L Richards</i>	Date:	28-04-08
Name:	LINDA RICHARDS		
Phone:	02 8569 7877	Email:	

## Privacy

PPCA respects the privacy of your personal information. We collect and hold information about you to maintain your registration to receive payments under the Direct Artist Distribution Scheme, and for closely related business purposes.

Persons or organisations to which we may disclose personal information about your entitlements under the scheme include:

- the record company or companies that own copyright in your recordings; and
- if you are a member of a band – other members of the band (but only the percentage of the band's entitlement that you have claimed).

We may also disclose public domain information about your recordings on request, including to the Australian Recording Industry Association (ARIA) for the purpose of collating the ARIA charts or locating artists with whom we have lost contact. Otherwise, we will only disclose personal information about you (including your contact details) where we are required or permitted by law to do so (e.g., under the Privacy Act), or with your consent. For more information about how we handle your personal information, or to obtain access to that information, please contact our Privacy Officer on 02 8569 1100. Our detailed Privacy Policy is also available at [www.pcca.com.au](http://www.pcca.com.au).

If you believe any other artist is eligible to register as an artist in relation to this product, please provide contact details (if known).

ARTIST	ADDRESS/TELEPHONE/EMAIL
MIKE SMITH	8569-7877
IAN THOMAS	8569-7877
JOHN SMITH *SPECIAL GUEST ON "LISTEN TO THE WIND"	

## NOTES FOR COMPLETION OF THIS FORM – PLEASE READ CAREFULLY

PPCA's distributions must be made annually and PPCA cannot retain funds from one year to the next. Distributions under the scheme are made on the best available airplay sample logs.

In the event that further recordings by an artist are released after the date of lodging the recording details form, a supplementary recording details form should be submitted by the artist with the details; in particular, where eligible members of the band have changed.

*Application forms may be lodged with PPCA at any time, however, for inclusion in the current year's distribution they must be received at PPCA by no later than 31 August (e.g., year ending June 2008 will be distributed by 31 December 2008. Applications must be lodged by 31 August 2008).*

*Please keep us informed of your current address. If we are unable to locate artists for direct payment or a cheque is unpresented for more than four years, these monies will be paid to the record company owners of the repertoire.*

Distributions will be made annually. These will be made by cheque in Australian currency and will be made payable to and sent to the person or persons specified in the *Artist Details* form. The cheques will be accompanied by a statement specifying relevant details including the period to which the payment relates and the sum payable to the artist.

A further condition of the scheme is that:

(1) members of an act or band performing as a band of equal billing (and entitled to collection of performance fees) will share in the payment in equal shares unless PPCA is advised to the contrary by all members of the band; and

(2) In the case of a featured artist (entitled to collect 100% of any artist or licence royalty payment by a record company) having various supporting musicians, such a featured artist will be the SOLE PARTY entitled to apply to join the direct distribution scheme and will be responsible for payment to their supporting musicians according to the contractual arrangements, if any, existing between them.

*Please note, session musicians, producers and any persons who remix or sequence Australian recordings (e.g., recordings remixed and/or sequenced by DJs) are not eligible to join the Artist Distribution Scheme. If you are a session musician, producer or a DJ and have a contractual agreement with the artists to share in distributable licence fees any resulting contractual and administrative issues are to be resolved between yourselves and the artists.*